

In accordance with the Regulation (EC) No 2016/679 of the European Parliament and of the Council of 27 April 2016 in relation to the protection of individuals with regard to the processing of their personal data and on the free movement of such data as well as the repeal of Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as the GDPR), we hereby provide the following information.

Personal Data Controller data	Co-controllers of the personal data processed in the Service and through its functionality as well as in relation to agreements on provision of training services are: INPROGRESS sp. z o.o. with its registered office in Kraków at Balicka 95 street, 30 – 149 Kraków, entered into the Register of Companies kept by District Court Krakow - Śródmieście, XI Commercial Department of the National Court Register under KRS No. 0000384161, VAT number: 677-235-70-01, e-mail: szkolenia@inprogress.pl; phone: (48) 12 357 95 79, fax: (48) 12,378 33 24 INPROGRESS Skills Sp. z o.o. with its registered office in Kraków at Balicka 93A street, 30 – 149 Kraków, entered into the Register of Companies kept by District Court Krakow - Śródmieście, XI Commercial Department of the National Court Register under KRS No. 0000454088, VAT number: 679-309-06-03, e-mail: szkolenia@inprogress.pl; phone: (48) 12 357 95 79, fax: (48) 12 378 33 24
Inspector for the Protection of Personal Data	email: iod@inprogress.pl , phone number +48607771338.
Purposes of personal data processing and legal basis	We process personal data: 1) in accordance with Article 6 (1) (a) of the GDPR in the scope in which you have given consent during maintaining correspondence in case of terms and conditions of the service or obtaining other information (voluntary consent by a clear affirmative action) while sending a request through a contact form, by voluntarily joining an online service session without registering or subscribing to the newsletter, 2) in accordance with Article 6 (1) (b) of the GDPR to conclude and for the performance of a contract, including agreements on provision of trainings services or agreements on provision of services by electronic means or in order to take steps at the request of the data subject prior to entering into a contract, 3) in accordance with Article 6 (1) (c) for compliance with a legal obligation to which the Controller: a) if you choose services under non public education center (Education Law of 14 December 2016 – article 30a (1) and the Regulation of the Minister of Education of 18 August 2017 on education outside of the school system - § 21 art. 5 (1) and annex No 5, b) if we receive payments from you (Act of 11 March 2004 on Value Added Tax - article 106b, article 106e); 4) in accordance with Article 6 (1) (f) of the GDPR for the purposes of the legitimate interests pursued by the Controller or by a third party and for the internal administrative purpose and in relation to the Chapter 48 of GDPR.
Categories of personal data processing	We process the following categories of personal data: first name, last name, place of residence and correspondence address, Email address, phone number and for services provided online: username, information about the device and operating system, IP, information about the quality and time of connection, and if you use the camera also the image.
Information on the recipients of personal data	The data may be transferred to third parties processing hereof on our request, however only for the purposes and in the scope necessary for performance of the Agreement or request handling in a manner not exceeding our request, including entrepreneurs operating as a courier services agent, accreditation and certification institutions (PeopleCert, APMG, SJSI, VMEDU Inc, OSP International LLC, AXELOS), our employees, accountants and lawyers, IT companies, a hosting company, companies destroying confidential documents and data carriers, entities that delegate you to participate in the trainings or exams, INPROGRESS Szkolenia Sp. z o.o., INPROGRESS Trainings Sp. z o.o., Pay Pro S.A., provided that you make online payments, banks, Freshmail Sp. z o.o., provided that we send you marketing and trade information.
Information about intention to transfer personal data to a recipient in a third country	Personal data will be transferred to a third states only in the case of taking the ScrumStudy, SAFe, PMP, CAMP exam and if you use our online services to parties which provides the platform to us. Cookie files placed on the user's end device may be used also by entities cooperating with us, e.g. Google Inc. based in the USA. These companies are required to comply with the rules specified under the Privacy Shield program and based on contractual clauses.
Retention period for the personal data	The data shall be stored : 1) for purposes based on consent until withdrawal thereof, 2) for purposes based on lawful interest until any objection or limitation for claims, 3) for purposes based on law regulations, for the period indicated in the law.
Legitimate interest of the Controller or third parties	The legitimate interests of the Controller and third parties shall include: 1) securing information and evidence in case of any need for claim or defence against claims, 2) a possibility of establishment of contact as well as information and data exchange in relation to the conclusion and performance of agreements, 3) transmitting personal data within the group of undertakings for internal administrative purposes, 4) marketing purposes.
Information on the rights of data subjects	The data subject has the right to: 1) have the access to data and receive copies thereof, 2) correct (amend) his or her data, 3) remove, limit or object to process personal data, 4) transfer data, 5) bring a complaint to a supervisory body - the President of the Personal Data Protection Office
Information on the right to objection	In case of personal data processing based on the legitimate interest of the Controller, a data subject has the right to object; in such case we shall stop data processing for this purpose, unless we can satisfactorily demonstrate justified grounds for processing, superior to the interests, rights and freedom of a data subject.
Information on the right to withdraw consent	Consent to process personal data may be withdrawn at any time, however withdrawal of the consent shall not influence on the conformity with law of processing that has been already performed based on the consent prior its withdrawal.
Information about the right to claim	If it is found that we process data in any manner which violates the law, a data subject may bring a complaint to the President of the Personal Data Protection Office.
Source of data	The data shall be taken from a data subject or a third party (i.e. a person registering a subject data for the training) acting in the data subject's interests (a participant of the training). Provision of personal data is voluntary for the purposes based on consent, in the reminder it shall be a condition of conclusion and performance of an agreement, provision of services, goods supply and execution of an order.
Information about the profiling	We do not use any personal data in order to make decisions by automatic means (we do not profile).